

WEST VIRGINIA BUREAU OF SENIOR SERVICES HOME MODIFICATION AND ACCESSIBILITY PROGRAM

APPLICATION

What is the purpose of the West Virginia Bureau of Senior Services Home Modification and Accessibility Program?

- **To assist West Virginia senior citizens to age in place in their homes and in their community. The application must reflect your medical need for the item/service as well as how it will help you remain living in the community independently versus a facility admission (sections 1 and 2 of the application form).** The West Virginia Bureau of Senior Services utilizes the Aging and Disability Resource Center (ADRC) to manage this program. You may contact the ADRC Office at (304) 720-6861, toll-free at 1-866-981-2372 or by email at ADRC@wvstateu.edu.

Who is eligible for the Program?

- **West Virginia residents 60 (sixty) years of age and older** who demonstrate a need for home modifications and/or accessibility devices to assist them with aging in place in their own homes.

What can the West Virginia Bureau of Senior Services Home Modification and Accessibility Program provide?

- Durable Medical Equipment, Assistive Devices, or Technology. Examples:
 - ❖ Toileting devices
 - ❖ Bathing devices
 - ❖ Recliner chair lifts
 - ❖ Wheeled walkers
- Home modifications or accessibility adaptations. Examples:
 - ❖ Ramps
 - ❖ Widening of doorways
 - ❖ Grab bars
 - ❖ Handrails
 - ❖ Comfort height toilet
 - ❖ Doorknob modifications
 - ❖ Roll under sink
 - ❖ Chair rail lift
 - ❖ Walk-in or roll-in shower

These are not all-inclusive lists. Funds can only be used for items not covered by Medicaid, Medicare or another insurance or financial resource.

What is NOT covered by this Program?

- Direct or hands-on supportive services.
- Costs associated with home improvements or repairs that are considered regular maintenance and upkeep. For example, repairing or replacing flooring, cabinets, roofing, siding, decking, drywall, water lines, gas lines, and/or utility poles.
- Medications or supplements (prescribed or over the counter) or medical bills.

- Vehicle accessibility modifications, adaptations, or payments.
- Past due utility bills, rent payments, mortgage payments, credit card bills, or medical bills.
- Items or structures that have already been built or purchased.
- Personal hygiene supplies.
- Items that are covered by Medicaid, Medicare or another insurance or financial resource.
- Dentures, Hearing Aids, etc.
- Cost associated with bedbugs, including but not limited to pest control, temporary housing, and furniture replacement.
- Cell phones/boosters.
- Annual fees.

This is not an all-inclusive list. The ADRC and WV Bureau of Senior Services reserve the right to determine whether the request meets the intent of the Program.

Is there a maximum amount of funding available under this Program?

- **Yes. Funding is limited to \$3,000.00 per person** per state fiscal year (July 1 – June 30) based on funding availability. If a person has a need that exceeds the limit, additional funds would have to come from another source.
- **Applicants MUST provide a detailed estimate from a licensed contractor that does not include sales tax along with a copy of the contractor’s license and insurance and a W-9 form for any home modification projects. Pictures of the area involved in the modification, before approval and after project completion, are required before payment will be issued. If the request is for a durable medical equipment item, assistive technology, etc., an estimated cost of the item(s) must be included with the application. The estimate must not include sales tax.**

Note: If a person is renting a residence and needs some type of modification such as a ramp or handrails, etc., your application must include written approval from your landlord prior to review for approval.

What if I have questions or need help completing the application?

- If you have questions or need help completing the application, please contact the ADRC Office at (304) 720-6861, toll-free at 1-866-981-2372 or by email at ADRC@wvstateu.edu.

Appeals

- Any person denied by the ADRC for the West Virginia Bureau of Senior Services Home Modification and Accessibility Program has the right to appeal the decision within 15 (fifteen) calendar days of the denial notification letter. An appeal request form will be sent with each denial notification.

ALL APPLICATIONS MUST BE COMPLETE. Any submission that is illegible, incomplete or does not contain the adequate supporting documentation as listed above will be delayed. The applicant will be notified that the submission is incomplete and/or in need of additional documentation. Applications pending for additional documentation will be held for a period of no more than 30 days. After 30 days, if the additional documentation is not received, the application may be denied and the applicant may be required to reapply.